

Email Sent to Applicant

From: escertification@energystar.gov
Sent: 2016-02-17T11:21:01.000-05:00
To: JGiarla@LPC.com,
CC: Steve@EMA-Boston.com,
Subject: ENERGY STAR Application for 711 Atlantic Avenue (ID: 3993772)

Dear Jennifer Giarla-Salsgiver,

Thank you for applying for ENERGY STAR certification for 711 Atlantic Avenue (ID: 3993772). We have reviewed your application and have questions for you about your Electric meter reading.

This property's Electric meter "Electric Grid Meter" shows unusually low consumption for the billing period 10/25/2015 -- 11/25/2015, at (b) (4) kWh.

Has this entry been entered incorrectly, or is it accurate as billed by your utility? If it is accurate, please provide an explanation for why consumption may have been lower than normal for the period in question.

We look forward to receiving your response. Please note that this application will expire on March 18 if we don't receive a response by then.

Best,

ENERGY STAR Certification Review Team

Response from applicant 2/23/16

Sorry, we regret the error. The correct value was (b) (4) KWH.

I thought the usage was uploaded from the utility's portal but in fact it was hand entered. Next year I will be uploading the data to avoid any keypunch error(s).

Please advise how you would like us to proceed as our score remains 75 or greater.

Thank-you.

Best wishes,

Steve

Steve Di Giacomo, PE, CEM, CPMP

Principal Design, Commissioning & Energy Engineer

EMA - Energy Management Associates, Inc.

One Sixty Beech Street

Franklin, MA. 02038

Dear Steve Di Giacomo,

Thank you for your response. Your application has been reset to allow you to make the necessary edits to your property, then regenerate and resubmit through Portfolio Manager.

Once all necessary changes have been made, please follow these steps to generate and submit a revised application.

1. Access the Application: Select the Finish your application for ENERGY STAR Certification link in the top right corner of the property page to return to the application when edits are completed.
2. Edit/Confirm Previous Application Information: Go through the first four steps in the Your Application Process widget (About Your Property, Contact Information, Award Information, and Eligibility Details). Edit any information that needs to be revised, or confirm previous content. Click Save for Signatures.
3. Generate for Signatures: On the Generate for Signatures page, select Generate New Application for Download. Save the new download to your computer and click Continue. Confirm information on the Site Visit page and click Continue. This will direct you to the Submit Application page.
4. Complete the Application and Obtain Signatures: Fill out the check boxes in the new download. Have the LP re-stamp and re-sign the application, and have the signatory re-sign the application.
5. Submit Application: On the Submit Application page, enter the new application tracking number and attach the revised application form. (Note that the file size must be less than 5MB.) Fill in the check boxes as requested, validate your credentials, and click Submit to EPA.

Your application will expire if no resubmission is received by March 25.

Thank you and we look forward to your resubmission,

ENERGY STAR Certification Review Team